

# Kentucky Campus Compact

2016 - 2017

## Kentucky Service Corps Application Packet



# 2016-2017 Kentucky Service Corps Checklist of Required Paperwork



Enrollment Checklist - Before you can be enrolled in the Kentucky Service Corps Program, **all paperwork must be received in the Kentucky Campus Compact office**. Failure to provide the appropriate original signatures and required documentation will delay your enrollment in the program. Return the application to Madison Carter, Landrum 326 or to [madison.carter@kycompact.org](mailto:madison.carter@kycompact.org).

- Complete national AmeriCorps application online at [www.americorps.gov](http://www.americorps.gov)
- Background Check Authorization Form
- Proof of Eligibility Form
- Copy of Driver's License
- Copy of Social Security Card

It is against the law for organizations that receive federal financial assistance from the Corporation for National and Community Service to discriminate on the basis of race, color, national origin, disability, sex, age, political affiliation, religion, or on the basis of disability, if the participant or member is a qualified individual with a disability. It is also unlawful to retaliate against any person who, or organization that, files a complaint about such discrimination. In addition to filing a complaint with local and state agencies that are responsible for resolving discrimination complaints, you may bring a complaint to the attention of the Corporation for National and Community Service. If you believe that you or others have been discriminated against, or if you want more information, contact:

Office of Civil Right and Inclusiveness  
Corporation for National and Community Service  
1201 New York Avenue, NW  
Washington, D.C. 20525  
(800) 833-3722 (TTY and reasonable accommodation line)

# Contact Information



Full Name: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

Zip Code: \_\_\_\_\_

**Criminal History Check Consent Form**  
for Kentucky Service Corps AmeriCorps program and staff applicants



I, (legibly print **legal** FIRST NAME, MIDDLE INITIAL, LAST NAME) \_\_\_\_\_

hereby authorize Kentucky Campus Compact and its affiliates to conduct criminal history background checks on me.

- I understand that selection into any program / hiring by the program is contingent upon a review of my criminal background to determine my eligibility for any program / hiring.
- I understand that I will be given an opportunity to review and challenge the factual accuracy of a result before action is taken to exclude me from any program or from a grant-funded staff position.
- I understand that any information relating to the criminal history check will be kept confidential and will only be shared with Kentucky Campus Compact staff, Partner Organization personnel, Corporation for National & Community Service staff, or auditors.
- I understand that there are two criminal history results that automatically disqualify a person from serving in AmeriCorps: murder and being required to be listed on a sex-offender registry. I understand that, based upon particular aspects of an AmeriCorps member's role, other convictions may be taken into consideration when determining if an applicant is disqualified from participation.
- I understand that if I make a false statement regarding my criminal record that I disqualify myself for any program / hiring. Please list any criminal offenses (misdemeanors and/or felonies) that Kentucky Service Corps should be aware of:

\_\_\_\_\_  
\_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Signing Date: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

In addition to my legal name above, I also have been known by these **officially documented** aliases in the past. I understand that these names, in addition to my legal name, are required to be checked against the National Sex Offender Registry: \_\_\_\_\_

Applicant address of residence **at time of application** to Kentucky Campus Compact program:

Address: \_\_\_\_\_

# Proof of Eligibility



**Applicant Full Legal Name:** \_\_\_\_\_

**Kentucky Service Corps AmeriCorps Eligibility Requirements**

- Be at least 17 years of age at the commencement of service
- Have a high school diploma or its equivalent
- Be enrolled in a Kentucky college or university
- Be a citizen, national, or lawful permanent resident alien of the United States
- Served less than the 4 maximum service terms for State and National programs
- Have not been unsatisfactorily released from another AmeriCorps program
- Have one or more characteristic: first generation college student, low income, underserved, and/or veteran

## Applicant Certifications

- I am at least 17 years of age
- I have a high school diploma or its equivalent

Degree	Issuing Institution and Location	Date credential was received
High School Diploma (or equivalency)		

- I am enrolled in a Kentucky college or university

College/University Status	Institution where you are enrolled	Most recent semester enrolled
College or University		

- I am a citizen, national, or lawful permanent resident alien of the United States (Applicant’s citizenship status will be electronically verified upon enrollment. Applicant may be required to present citizenship documentation)
- I have not previously served in AmeriCorps **Or**  I have previous AmeriCorps Service. (Please complete the following information for all terms of service)

Name of Program(s)	Type of Program (State & National, VISTA or NCCC)	Program Location	Dates of Service	Education award or end of year stipend received? (yes or no)

**Check all that apply: I am**

- a first generation college student     currently low income     from an underserved population     a Veteran

The signature below certifies under penalty of law that the above information is truthful and accurate. You understand that providing false or incomplete information may result in your removal from the Kentucky College coaches program and/or forfeiture of the education award.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

*To be completed by authorized program staff*

- 1.) The signature below certifies that I have reviewed the government issued identification documents for the applicant above and believe them to be authentic, original documents.

Authorized Program Staff Signature \_\_\_\_\_ Date \_\_\_\_\_

- 2.) Upon review of member submitted documents and verification of previous terms of service, I have determined that this individual is eligible to serve in the Kentucky Service Corps program.

Authorized Program Staff Signature \_\_\_\_\_ Date \_\_\_\_\_

- 2a.) Upon review of member submitted documentation and verification of previous terms of service, I have determined that this individual is NOT eligible to serve in the Kentucky Service Corps program for the following reason:

\_\_\_\_\_  
\_\_\_\_\_

Authorized Program Staff Signature \_\_\_\_\_ Date \_\_\_\_\_